CSA Meeting

Friday 12 November 2021

Minutes

Attendance: Carole Wright and Rebecca Smith, Co-Treasurers; Sarah Ioannou, Secretary, Kevin Hogston, headteacher, Ayesha, second-hand uniform coordinator; Liv Labrey, event organiser, fireworks; Paul Dowsett, playground coordinator and CATS manager, Jenny Day and Nicola Hanley (Christmas Fair organisers)

1. Reflections on fireworks
   The event went extremely well and raised £23,000 (profit) for the school, having cost around £11k to run.
   More volunteers are needed for next year as delivering the event fell heavily upon a few individuals; Liv Labrey, Paul Dowsett, Carole Wright and Rebecca Smith. The school and parents were extremely grateful for their many hours of work on the event.

   Tokens from the event can be used at the Christmas Fair.

   ACTION: We need to buy more card machines.

2. Spending
   The school requested the money raised by the fireworks be spent as follows:

Item	Estimated/ quoted cost £
Outdoor PA system for use at Sportsday, outdoor assemblies and events in the summer	4,010.82
Junior netball posts	800.00
72 Mats [12 each for 6 goals] to protect the grass in the football goals	1540.80
Computer and system for junior library	2,000.00 (600 per year ongoing cost)
Total	**8351.62**

   It was AGREED that the money should be used for those items.

3. Other spending requirements

   The school indicated that other items which would require expenditure in the future were:

   - A sunshelter to replace the old one, which was used for CSA cake sales
   - The swimming pool, which needed £20k to repair it for use in 2022 and longer term about £100k to make it sustainable for the future. The School, supported by the CSA, are setting up a working party to ensure the pool is available for swimming for the next 30 years. If you have expertise in this area or simply would like to help - please contact Sarah Wooldridge in the school office via Info@collis.richmond.sch.uk

   A parent asked for money to be spent on playground landscaping or equipment for Years 1 and 2. There was a general discussion on future possible options for the Infant playground.

It was AGREED that options would be considered for a climbing frame in the area behind the MUGA for these year groups.

4. Christmas Fair

The planning was going well for the Christmas Fair and Nicola Hanley and Jenny Day had organised a programme of live events, a barbeque provided by Green Butchers, a snow machine and many other attractions.

Volunteers are needed to run the event and bake for the cake stall. There will be Mufti days to collect bottles and chocolates for the tombolas.

Mr Hogston noted that any left-over food/mulled wine could be sold at the Year 5 and 6 Christmas Concert on the MUGA at 4pm on Monday 13th December after the Fair. The school has requested CSA help at this event as a possible fundraiser.

5. Future events planned:

Event	Date	Organiser
Year 5/6 Christmas carol concert	Monday 13th Dec. 4pm	School
Collis Rocks	Friday 25 February 2022	Matt Griffiths
Infant and Junior Film Night	22 April 2022	Vici King
Bounceathon	May 2022	TBC
Summer Event	TBC	TBC

It was NOTED that a parent or group of parents were needed to organise the summer event.

6. CSA Chair

The position of CSA Chair remains unfilled. Sarah Ioannou said she would be happy to co-Chair with another person; Moira volunteered to co-Chair.

Jenny Day and Nicola Hanley volunteered to become Committee Members.

It was AGREED to return to filling the Chair post after the Christmas Fair.

7. It was noted that current Committee membership is:

Carole Wright	Rebecca Smith
Sarah Ioannou	Nicola Hanley
Jenny Day	Sian Gaughan
Ann Curtis	