Collis School Association

AGM 29 January 2018

More than 20 people attended the AGM in total. Committee members present were:

Amanda Copeland
Frances Wells
Bel Ellis
Sarah Robinson
Helen Samuel
Cecile Arbus
Sian Gaughan

Other attendees included: Kevin Hogston;Jane Way; Odile Kasolowsky; Hazel King; Rebecca Smith; Fiona Malling; Anna Rudenko; Julian Gibson; Nick Farnsworth; John Webster; Louise Farrell; Rob Rainey; Ben le Roith; Charlotte Greenleaf.

INTRODUCTIONS AND WELCOME – Amanda Copeland

Amanda welcomed everyone to the AGM and introduced the current committee members.

UPDATE FROM THE HEADMASTER – Kevin Hogston

The Department of Education have confirmed funding for the new nursery and infant block. Plans will come through after Easter and the build is likely to start in the autumn term 2018. This will be a two storey building likely to encompass nursery and infants. There won't be any need for temporary classrooms (eg portacabins) as the structure is built off site and then assembled onsite, before the old building is pulled down.

They have estimated 6-8 months for construction and the new build will be within the footprint of the school grounds, but not of the existing building. The funding that has been made available may not cover all the extras so the CSA may play a key role in assisting the school with this.

This is an exciting project and Kevin emphasised that communication with parents and carers will be key throughout.

Kevin extended his thanks to parents for contributing to parent fund and also to the CSA for all their hard work with fund raising.

Kevin thanked Frances, Bel and Amanda for the time and effort they have put in for the school as all three are stepping down.

ROLE OF THE CSA – Amanda Copeland

Amanda spoke about the CSA and described some of the roles that have been important.

The mission of the CSA is:

- To enhance the learning experiences of our children by creating a better learning environment for both staff and children.
- To foster the relationship between children, parents, and school.
- This is done through a variety of social and fundraising events held throughout the year.

Some of the key achievements this year have been:

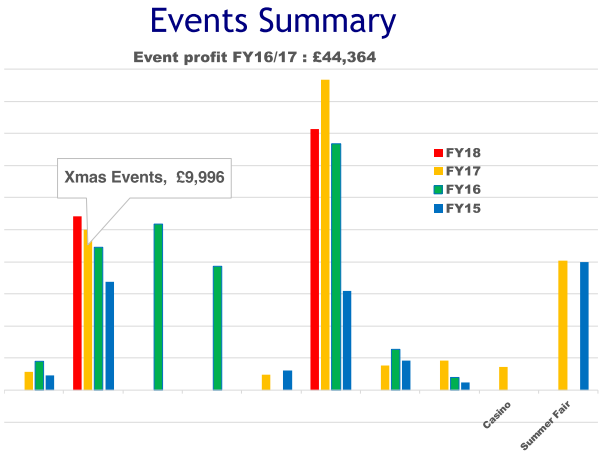
- Comedy night and quiz nights raised over £3,000 bringing Collis families together for fun nights
- Introduced Netball to the football event, increasing participation and funds raised (£1,822)
- Fireworks Events FYE17 £19,353 FYE18 £16,224,
- Summer/Christmas fairs raised over £8,000 each with FYE18 over £10,000
- Revamped Collis Classified
- Continued support by Dexters and local businesses through sponsorship and advertising

FINANCE UPDATE – Bel Ellis

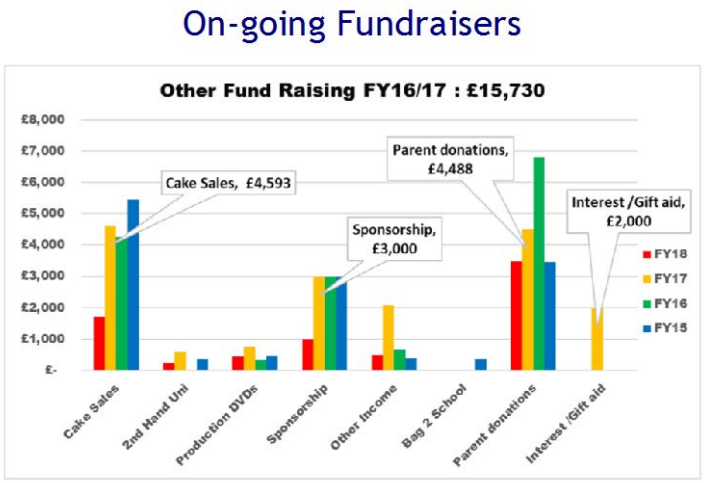
Bel explained that the CSA is a charity and therefore governed by charity rules and needs to be transparent in it decisions and processes. It lodges accounts annually with the Charities Commission and is independent from the school and the school fund. The year runs from the 1 August to the 31 July.

Key updates for 16/17:

- Total funds raised in FYE 16/17 was £50,606
- Fireworks raised over 19k
- The Bounce-a-thon is a simple event that raised £8k for the first event, and the second was due shortly after the meeting
- Donations/sponsorship raised almost 10k – from Dexters, general donations and gift aid
- Funds have not all been allocated as the school is awaiting confirmation of what might be required for the new build
- Copies of the graphs will go onto the school website.



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CSA supported projects for 16/17 included:

- Year group resources
- Subject resources
- Software
- Termly allowances
- Playground allowance
- Dictionaries and Thesaurus'
- Nursery equipment
- Infect library books
- Xmas lunch
- Sporting equipment

RAISING FUNDS – Frances Wells

Frances described the various ways that parents and carers can help the school via the CSA:

- Time – Volunteering
    - Join the committee
    - Help organise events
    - Skills e.g marketing/graphics/chef
    - Support - attend, share, contribute
- Raise funds
    - Direct Donations
    - Employer schemes (matching, time for cash, raffle prizes). It was noted that both BP and Thomson Reuters match donations given by parents as well as reward them for time spent volunteering, we are expecting close to £1,500 from the hours of just 2 parents.
    - Cash back schemes, easyfundraising etc

ELECTIONS – Sarah Robinson/Frances Wells

The following people are standing down

- Amanda Copeland - chair
- Frances Wells – co chair and co treasurer
- Bel Ellis – co-treasurer
- Rose Cornut - auditor
- Maha Newell – committee member
- Nafisa Chomoko – committee member
- David Kent – committee member
- Lisa Dobinson – committee member

Carolyn Jones, Cecile Arbus, Helen Samuel and Sian Gaughan have agreed to stay on as committee members. Sarah Robinson will continue as secretary.

In addition, the following roles will continue or are filled:

- Fireworks event – will be coordinated by Olivia Labrey
- Collis classified – coordinated by Sarah Robinson
- Cake sales – Louise Wild
- Second hand uniform sale – Julia Coombe
- Class reps coordinator – Nina Bradburn will be replaced by Claire

Elections

- Two new treasurers have volunteered - Louise Farrell and Rebecca Smith. Louise and Rebecca introduced themselves and were proposed and seconded. VOTED IN.
- Auditor - Garth Gillingham has been proposed and seconded. VOTED IN.

- New committee members – Jo Greenwood, Nick Farnsworth and Anna Rudenko. ALL VOTED IN.

Louise Farrell agreed to be the liaison with school.

Sarah Robinson agreed to monitor the CSA email account.

Roles still required:
- Chair / Co Chair(s)
- Production coordinator – for year 2, year 4 and year 6 productions
- Advertising role for brochures etc
- Social media coordinator - twitter feeds for local businesses, fb - for information
- North book (wrapping paper), xmas cards coordinator
- Teams to coordinate one-off events

Attendees at the AGM were asked to reach out to friends and class mates to fill the role of Chair and co-Chair and other unfilled positions. Without further volunteers, events may not be able to be held this year.

MEETING END