Collis School Association

Minutes of CSA Social Meeting

Thursday 2nd July 2015

Present: Tanja Kent (TK), Frances Wells (FW), Fiona Maling (FM), Bel Ellis (BE), Jane Way (JW), Sophie Kay (SK), Lindsey Brodin (LB), Nicky Rout (NR), Sian Gaughan (SG), Hazel King (HK), Paula Dumonde (PD).
Apologies: Elaine Lee (EL), Lucia Prentice (LP)

Item		Actions
1	**Welcome, introductions and apologies for absence.** We welcomed Sian and Hazel. HK has shown an interest in replacing FW. No committee stand downs but please see item 2 below.	**NA**
2	**Situations Vacant:** • LB believes that the role of Chair, and other Committee roles, run their 2 year term from AGM to AGM. TK's term as Chair does therefore not officially end until AGM in 2016. If no one else is forthcoming, TK wants it to be known she is happy to throw her name back into the ring. • It was agreed that from September, there would be renewed effort at advertising roles vacant at the next AGM. • Nina B and Jo T have agreed to job share Cake Sales going forward. Thanks ladies – you do a terrific job! • Production Co-ordinator. Is Y6 production covered this year? • Circus Co-ordinator has been allocated to Y2 (as it replaces the Summer Event 2016). Currently the dates are 14th/15th/16th April. • Jackie came forward to be the Raffle Co-ordinator for the summer event, and we are very grateful for it, but no longer wishes to continue. The licence runs out on 8th July. It needs to be renewed which costs c. £40 (to be paid to the council). • PD has been producing the minutes for over 2.5 years now. At the AGM her role is also under review.	**ALL**
3	**CSA Constitution**: LB and PD to review and rework it in September.	**LB/PD**
4	**Matters Arising:** • Parent Governors to attend CSA Meetings. The Governors are not due to meet again until Oct '15. LB though has an extensive understanding about all funding issues. She has therefore been asked to repeat her presentation that she made in a previous afternoon meeting to those attending an evening meeting. • It was proposed to put minutes on mailchimp going forward as it provides a constant link to the minutes.	**LB** **PD**
5	**Forthcoming Events:** • Summer Fete. The Scavenger Hunt currently has a disappointing uptake from teams taking part, though the businesses really backed it. Maybe £10 per team/taking time to do it is off putting. The raffle is also a slow burner online and is likely to ramp up as we get closer to Saturday. However, other online ticket sales have been positive and we have already banked £2.6K, including many pre-orders for tokens. A box will be left at the gate for any unused tokens to be returned. • Happy Potter & Motivate8. We earn £5 for every child who attends. Footie Tots is also expected to come on board too. • New & Old Parents Evening. Decided on a Casino Night. Two roulette tables, poker, black jet, chocolate fountain, etc. £5 food. £10 to play. The teaching staff has been asked to man the bar.	**ALL**

Item		Actions
6.0	**Financial Report:** Account balances as per statement dated 30th May 2015. Reserve Account £ 7,996 Current Account £17,141 Total £25,138 Cheques not cleared £ 2,996- Deposits made £ 4,594 Total Funds £26,735 Reserve £5,000- Allocated Funds £ 925 Available to spend £ 20,810	**FYI**
7.0	**Small Funding**. The request to spend £393.60 for a Sensory Room in the Reception base and £107.85 on 30 stop watches for Y4 was approved.	**FYI**
8.00	**Wish List**. LB presented the School's Wish List. It was agreed that the PTA were very happy to fund the first four items immediately: 1. Rising Stars Assessment Materials £2,332 2. PE Equipment £510 3. Maths (New Curriculum) £1,215 4. iTunes Vouchers £150 The CSA will look at summer receipts and see if there is any more money. The desire is to buy the school the first batch of C-touches ASAP.	**FYI**
9.00	A.O.B. • Swimming during the summer holidays. One of the Mums's with a child in Y1 and Y2 is currently looking into it.	**FYI**
	Next social CSA evening meeting: The Railway, Monday 13th July	