

COLLIS PRIMARY SCHOOL PARENT FOCUS GROUP
Thursday 16th January 2025, 2.00 pm, Staff Room

AGENDA

PARENT FOCUS GROUP MEMBERS

School

Kevin Hogston	Head teacher & Host
Stephanie Knight	Minutes

Parent Members

	Children
Emma Thomas	(N) Bees
Lianne Carvell	(R) Owls
Joanna McDermott	(1) Giraffes
Kat Rumball	(2) Glowworms / Bees
Genevieve Green	(2) Glowworms
Sanjay Sharma	(2) Dragonflies
Karen Cook	Y3 / Y6
Sarah Bates	Y4
Jennie Gower-Smith	Y5 / Y3
Julia Lowbridge	Y5 / Y4 / Y2 Ladybirds

Governor Representative	Donna Littman
CSA Representative	Cindy Le

OUTLINE & OBJECTIVES OF THE GROUP

1. The Mission of the Parent Focus Group is:

To act as a focused sounding board for future ideas and events and to give constructive feedback.

2. The Objectives are:

- a. To work in a positive partnership with the school.
- b. To increase parental involvement and be another 'voice' of parents
- c. To improve the learning experience of our children in school.
- d. To help communicate issues to parents.

Link to Minutes: <https://www.collis.richmond.sch.uk/parent-focus-group/>

AGENDA

1. Apologies
2. Introductions
3. What's working well
4. CSA Updates
5. Communications – Parentmail
6. Christmas Card Designs / school photos
7. Lost Property / Girls Football
8. Reading Diaries
9. **Matters Arising for next time if we run out of time**
10. Mufti Days / Guide to pick up & drop off / Gate Closing /CATS /
Class Mixing – update early 2025 for Sept 2025 Consistency of policies across year
groups and class rooms /CATS /School Lunches

Future Meeting Dates 2024-2025

Thursday 6th March - 2.00pm -

Thursday 1st May - 2.00pm -

Thursday 12th June - 2.00pm – with Governors