

COLLIS CSA MINUTES 16/10/23

Present : Jenny Day, Ana Karina Zabala-Wynne, Sian, Liv Labrey, Amelia Shepherd, Ash Vlasto, Nicola Hanley, Kathryn Rocha

Apologies: Cindy.

Fireworks

All in hand, and preparation going well – posters arriving, flyers are out.
1250 sold so far.

Discussed comms – and timing.

30 pupil premium children have access free places – need to keep an eye on numbers for free tickets and look a for next time. Great free places are being taken up, but need to monitor numbers.

Risk assessment is being managed by Paul and Liv in conjunction with council.

Volunteer sign up sheet going well apart from last slots – need to remind people they will not miss the fireworks – will put out on comms. **

Victor has bought gazebo cover – needs to be reimbursed*

Someone is shadowing Liv to take over next yr.

Christmas Fair

Investigating ice rink option – will make a decision about this within the week.

Silent disco – agreed not to use free Anglers headsets (as they are now poor quality) but rent them. Nicola to action ***

Matt is sorting out all the entertainment and this is all organised.

Ruba is doing all food and are looking into child option.

Stands all sorted.

Ticketed events are silent disco, Father Christmas, Gingerbread men decoration.

Secondhand uniform will have a stall and space in the hall.

S Wells doing ticketed wreath making.

Mufti days are in the diary for bottle/choc collection. We discussed the collection point being closer to the school and potentially using van to transport bottles.

Emily Button is running pre-loved Christmas jumper sale.

Dates for other events

All dates events confirmed with school (film nights, disco, picnic, Bounceathon).

Parents are keen to run the Swish again – will need to be in the spring term.

Finances

Ana presented the finances and all agreed.

Discussed Dexters sponsorship – need to look into this – Ana ***

Discussed school trips and whether CSA could top up – agreed this should only be in some circumstances – not as a rule.

Ana requested an accountant to review accounts each yr. Mike Rocha may do this and will liaise with Ana **

Next mtg date: 10.11.23