

CSA Meeting minutes – Friday 5th May 2023

Collis School: Colliseum Hall: 9am

Present:

CSA Co-chairs: Nicola Hanley, Jenny Day

CSA Secretaries: Kathryn Rocha, Hannah Kirwan

Committee: Amelia Shepherd (yr6), Louise Wild (yr6), Lizzie Macson (yr1), Ayse Celik, Caz

Collis: Sarah Wooldridge (Bursar), Sophie Macartney (Assistant Head)

Apologies:

Carole Wright, Ana Zabala-Wynne, Chirsty

1. Cake Sale

Current cake sale co-ordinator (Louise Wild), and many of the cake sale team, have yr6 children so will be leaving at the end of this school year. No replacement candidates have stepped forward. Will need to look at different ways to realise / manage the cake sale if no volunteer forthcoming.

Kathryn mentioned that Krispy Kreme sell at discount to charities, to then be sold full price.

ACTION: Consider how else the cake sales could be run.

2. Second Hand Uniform Sales

School (& parents) have requested more uniform sales but continued issues of lack of available indoor space and lack of volunteers to sort and set out (takes quite a long time). Discussion of whether could use the gazebos or corridors.

Scheduled uniform sales today after school (5th May) and morning of 3rd July to cater to new infant parents who will be visiting school.

Kathryn suggested doing uniform sales at school events. Agreed to do one at the Collis Picnic.

ACTION: Arrange uniform sale at the Collis Picnic.

3. Bounceathon

Already received some donations (£300) Main chase for donations tends to be post event.

Amelia has agreed with F45 Teddington that they will provide some prizes for 'most bounces' etc. Once we see what we receive we can decide whether this is per class or per year group. Sophie agreed these could then be distributed either in class or in assembly.

Discussed school initiative of requesting a wish-list of items to support the OPAL programme in exchange for mufti on the day of the Bounceathon. Agreed that comms need to be very clear that we are requesting items for the school for the mufti AND sponsorship money for bouncing in the Bounceathon.

Requested a pre-event meeting with Victor / Raul to finalise logistics – Sarah will facilitate.

4. Collis Picnic

Amelia updated that Rob is unable to provide the inflatables and games this year – though will still provide go-karts – so she is researching alternatives. CSA will therefore also run the sweet stall themselves this year.

To combat issues with volunteer availability, suggestion is to keep things simple and do less things so that we can hopefully keep most things open for the duration of the event. Will get yr6 to run games (ask Mr Dawson to sign them up) Have shortened the event to finish at 4pm (rather than 5pm). Will definitely need more volunteers for set-up.

Matt has agreed to organise the live music again and already have a line-up.

Cake Sale team will be asked to run the cake / tea / coffee stall. In discussion with a 'celebrity judge' for the Bake Off. F45 Fitness doing tug of war and other games. Considering asking the Brewery to be involved.

This year tickets will be £10 per family, with no tokens included.

5. Parent Survey

Thanks to Ana (in absentia) for creating a pack regarding the CSA relevant section of the Parent Survey. General satisfaction with the CSA is high. Main obstacle to involvement seems to be time. Preference for family centred, weekend events.

Criticism that there is a lack of diversity in the CSA, which we are very keen to address. Intention to reach out to ask for suggestions of how we do this better and make easier / more accessible, beyond the regular encouragements to join meetings / get involved. Nicola to get back in touch with the Dad who approached her regarding Dads events.

6. Situations vacant

Co-chairs / Chair from this Summer

Co-secretary from this Summer

Cake sale co-ordinator (see item 1) from this Summer

7. Next meetings

CSA meeting (Last of this school year): 8pm 19th June, the Kings Head