

CSA Meeting minutes – Friday 30th September 2022

Collis School: Colliseum Hall: 9am

Present:

CSA Co-chairs: Nicola Hanley and Jenny Day

CSA Treasurer: Carole Wright

Committee: Liv Labrey (yr6), Amelia Shepherd (yr6), Katheryn Rocha (yr6), Hannah Kirwan (yr6), Lynda Mellows (yr3 & yr6) Lizzie Macson (yr1)

Parents: Katherine Phillips (Reception), Marta (yr3), Octavia (Reception & yr2)

Headteacher: Kevin Hogston

1. How to get more attendees to CSA meetings

Re-emphasis that need to get class reps more involved, introduce an expectation that they attend CSA meetings. Noted that at some schools the PTA (CSA) responsibilities are split between the year groups / classes with class reps responsible for co-ordinating and delivery of events / fundraising areas. Proposal that we re-introduce the role of 'class rep co-ordinator' – would need to recruit.

ACTION: Define role and recruit class rep co-ordinator

2. Fundraising

CSA have a keen awareness of current economic situation.

Propose to have at least one 'free' (discretionary donation) activity / area at all events this year and focus on funding value-add experiences that benefit all pupils (e.g. the Interactive Science show)

KH: To celebrate Black History month, school has booked 'An See Anansi' show for performances across all year groups on 17th October. CSA has committed funds.

Encourage low impact fundraising such as Easyfundraising and Amazon Smile. Noted that Easyfundraising is more generous. Require a co-ordinator and a drive to sign up all parents. Suggestions; an after school 'stall' where assistance can be given with on the spot sign ups, pull up or banner with clear instructions to be displayed at events / assemblies / pick up etc, challenge class reps to get their classes signed up.

ACTION: require co-ordinator to maximise sign ups to these fundraising streams. Request class reps to manage this.

Amazon Wishlist: in co-ordination with the school, set up an Amazon Wishlist for books (and other required items) and promote this with mufti days, rather than a generic 'donate a book' or discretionary donations. Suggested this could be launched with an October / November 'duvet / pyjamas / onesie day' mufti – 'curl up with a good book'.

ACTION: require co-ordinator for Wishlist

3. Accounts

CSA account currently dry for any new requests (beyond commitments already made)

Carole pursuing monies still in Barclays and Natwest accounts (23k) that needs to be transferred to current account.

4. Events

Update on Fireworks (Liv & Amelia):

Poster with earlybird prices to appear in Collis newsletter today. Ticket sales to commence in October. No sales through Dexters this year – all online. Hoping food (hotdogs) can be served from school kitchen using Colliseum Hall. Still considering entry route to event avoiding fairground ride queues in the MUGA, Liv to discuss with Paul (Safety Officer)

Collis Rocks:

Matt is willing to manage 'Collis Rocks' type event and live music at the Christmas Fair. Discussed that Collis Rocks should be re-imagined and / or rebranded for wider appeal. Potential date: Saturday 4th February 2023.

Disco and Film nights:

Requested that we consider running a film night for both Infant and Junior and a disco for both Infant and Junior. Feedback from Junior Disco last year is that year groups should be further split (yrs3&4 and yrs5&6 rather than all Juniors together) Consideration of whether we do film night one year and disco the following or try to do both for whole school this year.

Clothes Swaps:

Suggested bring-and-take clothes swaps run for Halloween costumes / Christmas jumpers (in advance of Christmas jumper day at school) / World Book Day (WBD) costumes

Further suggestions:

Design a Collis Christmas jumper – get printed and sell (Amelia)

International Day – showcasing foods / customs / costumes etc from all the different cultures / nationalities within Collis (Marta)

Arrange group football tickets for AFC Wimbledon matches with percentage of ticket price going to Collis (Octavia)

5. School requests

School would like to invest further in the MUGA; painted games on the ground and games that can be fixed to the fencing. Suggested school (Mr Loizos) create a wishlist to be researched and costed.

Kevin Hogston reiterated the urgent need to deal with the swimming pool – expensive and time consuming to currently keep it fit for purpose. This is a project in its own right and will require targeted fundraising including external grants and funds.

6. Situations vacant

Katheryn Rocha and Hannah Kirwan volunteered to share the role of CSA Secretary.

Amelia Shepherd volunteered to address Sponsorship & Advertising.

Lizzie Macson volunteered to co-ordinate with Year 1 parents to create and manage the Amazon Wishlist.

Kevin Hogston suggests the CSA seeks candidates for vacant roles and active CSA participants at the Parent Focus group.

7. Next meetings

CSA and School representatives: 2pm Wednesday 5th October at Collis.

CSA meeting: 8pm Monday 17th October at The Lion, Wick Road.