

CSA Meeting

Monday 7th February at 8.00 pm in The Railway pub, Teddington

Attendance:

Rob Philpot
Jenny Day
Nicola Hanley
Rebecca Smith
Carole Wright
Ana Zabala-Wynne
Sarah Ioannou

Co-Chair elect
Co-Chair elect
Committee member
Treasurer
Committee member
Secretary

1. The co-chairs gave an update of their meeting with the Headmaster:
 - The CSA aims remained focussed on fund-raising, whereas the Parent Focus Group was the key forum for parent feedback. Ana, Nicola and Jenny would be links between the two.
 - There would be more communication with the school and the co-chairs would meet the Headmaster and Bursar regularly.
 - The school would be represented at all CSA meetings held at school.
 - Communications: the CSA and school would explore the possibility of the CSA using Parentmail directly to contact parents.
 - CSA files would be held on google docs to increase shareability.
 - Ana would look at refreshing the content of the CSA pages on the school website.
 - The CSA would like more forward planning by the school of funding requirements in the financial year, while accepting that some things could not be planned for.
 - Class Reps would be encouraged to attend at least one CSA meeting a term, to improve our understanding of what classes need.

2. Rolling programme of events: (new items in *italics*)

Event	Date	People	Details	Target profit
Infant film night Capacity?	25 February	Vici King Emily Button Nominated teacher?	Vici King provide film and activity sheets Popcorn - ? Ticketed – good takeup so far	
<i>Junior Disco</i>	<i>Monday 28 March 3.30-5pm All junior year groups</i>	<i>Emily Button</i>	<i>£7.50 inc snack Capacity 300 70 Year 3 230 Year 4/5/6 20 free places to be offered Mufti day for all juniors All profits to CSA</i>	

			<i>Wii Dance Snow machine?</i>	
Collis Rocks <i>Licence?</i>	22 April	Matt Griffiths Helen Samuel Wayne – bar Food?	Bands booked	
Bounceathon	<i>Friday 6 May</i>	Shelley Emily Button	Rob Philpot - inflatables Sponsored by friends and family	
Collis Picnic Party	<i>Saturday 18 June National Picnic Day</i>	Amelia Shepherd	Vintage rides Collis Bake off Entertainment	
<i>Triathlon/Sport event</i>	<i>July</i>	Jenny Malik liaising with Mr Loizos Emily Button	Sponsored by friends and family	
Wine tasting? <i>Parent event – quiz?</i>	Autumn term			
Fireworks 2022	5 November	Liv Labrey	<i>We need to start assembling a team to support Liv</i>	

Event ideas:

- End of summer term drinks with prize (picnic on field) for children of class which raises the most money

3. Progress on projects: (updates in *italics*)

Project	Description	Cost	Next steps
Sunshelter	An open structure in which the children can play during breaks and for shade in hot weather, and which can be used by the CSA for cakesales.	?£10k	<i>Ana looking at off-the-shelf options rather than building a shelter</i>
Play equipment for infant playground	A circuit/ obstacle course made of	<i>Quote £18k based on school council choices.</i>	<i>The school council had voted on</i>

	timber, tyres, chains etc		<i>which items to choose.</i>
Play frames for nursery and reception			Timber arriving in March
Swimming pool	Short-term	£3.5k	Victor and Raoul to repair and refurbish the pool for the summer
	Long-term	?£100k	Working party set-up

4. AOB: we discussed

- The Nature Garden and what was required to reopen it as it had not been used since lockdown.
- How to engage with parents at curriculum evenings and welcome events for new parents. An insert would be prepared for welcome packs.
- Asking the school for an Amazon wishlist for books parents could purchase around World Book Day (March)
- Amazonsmile and easyfundraising: we can embed the web addresses on the CSA pages and post a quick guide to how to set them up.

5. Next meeting Friday 4 March at school after meeting: Annual General Meeting.