

CSA Minutes

14 January 2022

Attendance:

Kevin Hogston (Head)
Carole Wright (Treasurer)
Sarah Ioannou (Secretary)

Rebecca Smith
Louise Wild (Cake Sale Co-ordinator)
Two parent-members

Jenny Day
Nicola Hanley
Aysa (Second-hand uniform sale
organiser)
Ana
Nico

1. Financial Update (Carole)

Carole presented the figures for income and expenditure. The Christmas Fair had raised £13.5k, which was 50% more than the last one. Victor worked incredibly hard for 12 hours. Nicola and Jenny were thanked for all their hard work organising the event.

Learning points:

- The MUGA worked really well as an event space.
- To run a BBQ stall you need access to the school kitchen.

The Year 4 party had been a great success in raising funds.
Amazon Smile had raised £100.

We have £70k cash, of which £59.6k has been committed to school requests. There are some problems with accessing funds in some accounts as CSA postholders have changed and not always transferred bank accounts to new names.

The School had recently employed a consultant to advise them on preparing for an Ofsted inspection. The consultant advised the School to purchase items to improve the facilities for early years classes, SEN materials and maths resources.

It was agreed to meet the School's request of an additional £3.5k for resources.

2. Nicola Hanley and Jenny Day volunteered to be co-Chairs.
Ana Zabala-Wynne and Hannah Kirwen volunteered to be Committee members.

3. Ongoing projects

a. Sunshelter/ CSA cake sale space:

Nico showed us four possible designs he had very kindly drawn up, using steel and timber, for a 9m x4m open structure with a plexiglass semi-transparent roof.

It was decided to seek quotes for Option 4, which looked the most attractive for a play space, and has a low bench along the back for children to sit on. It has fewer upright supporting timbers than one of the other Options, which reduces the health and safety risk of children running into them. The cost may be around £10k.

b. Nursery/ reception play frames: the timber is arriving in March.

c. Infant playground climbing structure:

Ayse had very kindly sourced three quotes for a tower climbing frame, costs around £18k. The Head noted that he had consulted other local schools and they had advised him that a circuit of play equipment would be more appropriate. The children would be less likely to hurt themselves on it and could improve their mobility with the different balancing, stretching and jumping elements. A wider number of children with varying levels of physical ability would be able to use it.

It was decided to seek quotes for a play-circuit.

d. Swimming Pool:

The working party had yet met but the membership was in place.

The short-term solution to making the pool useable this year was for Raoul and Victor to work on it each weekend shoring up the sides, painting and tidying the changing rooms, which would cost around £3.5k in their overtime and for materials.

Summary

Project	Description	Cost	Next steps
Sunshelter	An open structure in which the children can play during breaks and for shade in hot weather, and which can be used by the CSA for cakesales.	?£10k	CSA Seeking quotes

Playground equipment for infant playground	A circuit/ obstacle course made of timber, tyres, chains etc	?	CSA seeking quotes for circuit-type equipment
Play frames for nursery and reception			Timber arriving in March
Swimming pool	Short-term	£3.5k	Victor and Raoul to repair and refurbish the pool for the summer
	Long-term	?£100k	Working party set-up

4. Events

Given the ongoing climate of covid restrictions and high prevalence of cases in the area, it was agreed to postpone Collis Rocks from 25 February to 22 April. This date would be used for an infant film night. Vici King works in film and provide a film free of licence fee. She will print activity sheets for children. We plan to provide popcorn. We need a teacher to take the lead and to know the capacity of the hall.

Other events were discussed.

- Collis Rocks is organised and bands booked. Wayne will run the bar. We will look into food.
- Bounceathon – needs a date and confirmed organiser – perhaps first Friday in May.
- Summer event – Jenny and Amelia and Emily Button keen to be involved – perhaps combine with sports day.
- A wine tasting event is another possibility.

Rolling programme:

Event	Date	People	Stage	Target profit
Infant film night Capacity?	25 February	Vici King Emily Button Nominated teacher?	Vici King provide film and activity sheets Popcorn - ?	
Collis Rocks	22 April	Matt Helen Samuel Wayne – bar Food?	Bands booked	
Bounceathon	?A Friday	Shelley?		

Summer event	24 June?	Jenny Emily Button Amelia		
Wine tasting?				
Fireworks 2022	5 November			

5. Next meeting date: 8pm on 7 February at the Railway pub.