COLLIS PRIMARY SCHOOL
PARENT FOCUS GROUP
25th April, 2pm – staff room

MINUTES

PARENT FOCUS GROUP MEMBERS

School

Kevin Hogston (KH)	Head teacher & Chair
Stephanie Knight	Minutes

Parents	Children
Joanna McDermott	R-Foxes
Julia Parker	R-Owls / 4L
Katharine Philips	1-Giraffes
Amy Hartland	1-Giraffes / 3LB
Gail Hammond	2-Glow-worms
Jennie Gower-Smith	2-Dragonflies / 4D
Cindy Le	3D
Sarah Bates	3F
Georgia Mann	4D
Marta Sibliska	4D
Lucy Cartmell	5W / 3D
Karen Cook	5L / 2B

Governor Representative Donna Littman

CSA Representative Cindy Le / Helen

Guest Paul Dowsett (CATS)

1. **Apologies**

Donna Littman
Katharine Philips
Amy Hartland
Jennie Gower-Smith
Georgia Mann
Karen Cook

2. **Introductions**

3. **What is working well?**

KH asked for feedback on what was working well at Collis. Of particular note were:

- Arriving at Collis video
- New clubs Cheerleading club / Spanish
- Mid-term progress reports

4. CATS

Mr. Dowsett announced CATS program was extending to include EY (Nursery) from September and introducing holiday clubs from October 2024 half term. CATS provision will replace current holiday scheme and extend to Early Years up to Y7 or Y8. Depending on enrolment the club may be offered to neighbouring school/local families.
More details https://www.collis.richmond.sch.uk/cats/

Mr. Dowsett explained the differentiation between EY/KS1/KS2 during both AM and PM CATS for both food offerings and carousel activities. He emphasised that all children had food and a significant break before embarking on the play activities.

5. Clubs

KH highlighted the increase in club offerings this term: cheerleading, Spanish, Arts & Crafts, cooking (coming soon). It was noted that neighbouring schools may have a wider choice of clubs but it is recognised that Collis has a large WRAP-a-round care provision which offers a range of activities.

6. OPAL

Mr. Dowsett presented OPAL as utilised at Collis by showing a presentation and video of how it is differentiated and managed within the Key Stages (EY/KS1/KS2). KH to include the video within the newsletter.

7. Any other Business

CSA provided an update on the classlist app. To date there had not been enough feedback to make an informed decision. Action:- extend the trial to June with a final review during the next PFG.

8. Agenda items for next meeting with school Governors

1. Pupil References/Fees
2. Library
3. School lunches
4. INSET days
5. AOB

DATE OF NEXT MEETING

Thursday 6th June 2024 – 2.00pm (with Governors)