COLLIS PRIMARY SCHOOL

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Head Teacher: Kevin Hogston
Lead Assistant Heads: Sophie Macartney, Clare Richards, Carrie Stanton

21 January 2022

Dear Parents and Carers

NEW COMMITTEE MEMBERS FOR THE COLLIS PARENT FOCUS GROUP

What is the Parent Focus Group?
After the very successful introduction of the Parent Focus Group that has been running for several years now, we are looking for a new group of parents to form our 2022 Parent Focus Group. This group will meet once each half term and is an additional body that represents the parent voice within the school. The meetings are chaired by Mr Hogston with parent members representing each year group. Members from the Governing Board and the CSA committee also join the meeting. For transparency, a full list of members and minutes will be available on the school website. The main purpose of the group is to provide constructive feedback to the school while acting as a 'sounding board' for future decisions on school policy. Although the group does not decide school policy it will be consulted and listened to so the school has a range of views and feedback before making any policy decisions.

What sort of things will be discussed at the meeting?
There will be an open agenda – so if it needs discussing it will be discussed.

How do I become a member?
Ideally, we would like around 12-15 parents from different year groups to form the group, if you are interested then please email Jayne King at jking@collis.richmond.sch.uk with your name and the name(s) of your children by noon on Friday 28th January 2022.

Details of previous meetings, future dates and previous minutes can be found on the school website at
http://www.collis.richmond.sch.uk/parent-focus-group/

Date meetings:
Thursday 24 February 1.30pm
Thursday 21 April 1.30pm
Thursday 9 June 1.30pm

Thank you for your interest.

Yours faithfully

K.J. Hogston

KEVIN HOGSTON
Head Teacher