COLLIS PRIMARY SCHOOL
PARENT FOCUS GROUP
21 June 2019

MINUTES

PARENT FOCUS GROUP MEMBERS

School

Kevin Hogston	Headteacher & Chairman
Sophie Macartney	Assistant Headteacher
Mags Thomas	Chair of Governors

Parent Members

	Year Grp	Children
Sarah Veichmanis	Nursery	3, 1, Nurs
David Tyas	Nursery	3, Nurs
Gaya Nolan	Reception	Rec
Jared Griffiths	Reception	Rec
Lee Addis	Reception	Rec
Graham Ball	Year 1	1
Claire Price	Year 2	4, 2
Kate Perham	Year 3	6, 3
Gili Orbach	Year 3	6, 3
Jo Humphreys	Year 4	6, 4
Gavin Clarke	Year 4	4
Jo Gerloch	Year 5	5, 2
Sarah Robinson	Year 6	6
Lorraine King	Year 6	6
Natalie O'Rourke	SEN	3, 1

Governors
Julia Combe

Apologies
Graham Ball

MINUTES OF THE PREVIOUS MEETING

There were no issues arising.

MATTERS ARISING (AOB)

1. Parking – one parent explained new local authority initiatives being trialled in other boroughs to stop parents parking close to the school and to encourage walking. KH requested the web link for more information.
2. The results of our recent Parent Survey will be communicated to parents shortly.

WHAT'S WORKING WELL

1. We have recently launched our new Young Carers' Group for siblings of our SEN children. It gives the children an opportunity to talk to each other and to share experiences and concerns.
2. Year 6 children will be off to the IOW next week. Parents praised the work the teachers have done in class preparing the children for the trip.
3. Year 5 canoeing course has been very successful, the children have really enjoyed it.
4. Reception children are enjoying their first sessions in the swimming pool.
5. Despite the recent water supply problems, Collis managed to stay open, probably the only establishment in the area to do so.

RESULTS OF OUR PARENT SURVEY

We were delighted to receive a very good response to our survey with 318 surveys completed from 55% of our families. The results have helped us to benchmark progress from our previous survey in 2016 and provide an indication of what needs developing at Collis. We are pleased that many areas have improved since our last survey, however, we also note some areas highlighted by parents:

Home Learning

Parents want more opportunities to support their child's learning.
Our half-termly overviews set out what is taught each week in each subject area in Years 1-6. They are posted on our website, but from September we will send this information directly to parents. We will try to ensure it contains as much detail as possible.

Behaviour

There was also some concern about the level of supervision in the playground.
KH emphasised that parents must tell the class teacher if they feel there is a problem, but that it is important to make a distinction between what is an accident and what is repeated and deliberate. When the school is aware of a problem we are very good at dealing with it, but problems can fester if nothing is said. KH explained that playground supervision has been increased. We have also appointed a very experienced playground manager (Paul Dowsett) who will oversee lunchtime supervision and manage all playground activities. Paul is also our new CATS manager.

Communication

Satisfaction is slightly down on our last survey. We recognise that there is a lot of information that we need to pass on to parents. We are in the process of changing over to a new system, ParentMail, that once fully up and running, will help to improve communication between home and school.

Children's Progress

The survey highlighted that parents would like more information about their child's progress. There was a lot of discussion about the information parents would like to receive and how the information should be communicated. KH and MT, Chair of Governors, will discuss all the points raised to see if any improvements can be made.

THANK YOU TO THE GROUP

KH thanked everyone for their participation over the year. The group has provided important feedback that makes sure we stay on the right track. We will form a new group in September. Any outstanding agenda items will be carried over to the next meeting.