COLLIS PRIMARY SCHOOL
PARENT FOCUS GROUP WITH GOVERNING BODY
29 June 2018

MINUTES

PARENT FOCUS GROUP MEMBERS

School

Kevin Hogston	Headteacher & Chairman
Sophie Macartney	Assistant Headteacher

Parent Members

	Year Grp	Children	Representation
Clare Clements	Nursery	Nurs & Yr 2	Working mum
Joanna Hutton	Reception	Rec	Working mum
Amy Vogel	Reception	Rec	
Brook Miller	Reception	Rec	Dad
Kate Newdigate	Year 1	Yr 1	Working mum
Jehan Yehia	Year 1	Twins Yr 1	Working mum
Laura & Tim Vamplew	Year 1	Yr 1	Working parents
Alexey Akhunov	Year 1	Twins Yr 1	Dad
Jyotsna Gala	Year 1	Twins Yr 1	Working mum
Mindy Sawhney	Year 2	Yr 2	Working mum
Sarah Ioannou	Year 2	Yrs 1 & 2	
Nicola Lawrie	Year 3	Yrs Nurs, 3 & 5	
Matthew Ramsey	Year 4	Yrs 2, 4	Dad
Sophie Harrison	Year 5	Yrs 2 & 5	SEN
Julia Combe	Year 6	Yrs 6 & 3	Governor

Apologies
Alexey Akhunov, Jehan Yehia, Sophie Harrison, Tim Vamplew, Mindy Sawney,

CSA
Wayne Allan, Chair
Anna Rudenko

GOVERNORS
Geraldine Locke – Chair
Penny Madoc-Jones
Mags Thomas
Hazel King
Julia Combe

MINUTES OF THE LAST MEETING

Communication - The CSA made a short presentation on ideas to improve communication between school and home. A brief discussion followed. This subject will be discussed by the senior leadership team in the new school year.

WHAT'S WORKING WELL

Year 2 Visit to Bushy Park – children had a wonderful day in the park looking for bugs and beetles!

IOW - Our Year 6 children returned from School Journey last week. Thorough preparation ensured that any anxieties the children may have had about the residential were addressed well in advance, ensuring all the children had a great week.

Website – we again draw parents' attention to the wealth of information on the Year Group pages of our website. Please take a look at the curriculum information, homework, spellings, termly overviews, history projects and much more.

COMPOSITION OF THE PARENTS FOCUS GROUP

This is the last meeting of the year. KH thanked everyone for their participation. The group has covered many different subjects this year and he highlighted how important parent feedback is to the school. We will be looking for new volunteers to join the PFG in September. We are particularly keen to have more participation from our junior parents to achieve a balanced representation across the school. We may approach parents who have a particular expertise, e.g. fundraising, to join the group.

FUNDRAISING IDEAS

A few ideas were discussed that the CSA will take on board.

The fundraising letter for the swimming pool will be circulated again.

CLUBS

Various issues were discussed.

QUESTIONS TO GOVERNORS

KH invited members to ask questions:

1. *At what stage is the Infant department rebuild*?
   This is a work in progress. Important details are still to be finalised.

2. *How will new housing developments, such as the flats at Teddington Lock affect Collis?*
   Admissions are handled by the Borough. They look carefully at the demand for places in the borough each year and plan ahead to make sure there are the correct number of school places. It is important that schools do not run with space. We are fortunate to be in a very strong position. We are full in most year groups and we will be full in Reception this coming September. Collis will take 90 pupils for the next few years.

3. *Do the governors think our parents do a good job supporting the school, the children and raising funds?*
   We are very fortunate to have such a strong and committed parent body. Governors commented on the many positive conversations they have with parents. There is a real sense of community at Collis and they are overwhelmed by the time and energy parents give to the school. The feedback we get from inspectors, visiting teachers all say Collis is a very special place as is evident from our Ofsted and Local Authority inspections.

4. Geraldine Lock is stepping down as Chair of Governors at the end of term. Her successor is Mags Thomas. Mags joined our Governing Body in 2016 and is a co-opted governor. Her governorship will draw on her long career in Human Resources where she focussed on developing opportunities that inspire and enable individuals to realise their potential, she is committed and passionate about creating this kind of environment for our children.

Kevin concluded the meeting by thanking the Governors for attending the meeting and the PFG members for their contribution to the group this year.