Collis Parents School Fund

How to Make Donations

Donations must be made to the Fund's bank account. There are four ways that you can do this:

1. Payroll Giving/Give As You Earn
If your employer has a scheme, it will make the donation from your pre-tax salary. The key benefits of this preferred method are that there is immediate tax relief at source for parents (for both higher and basic rate tax payers), and the School receives the full amount without any administrative burden. In addition, many employers will match the donation and some will double it meaning that for a donation of £100 the Fund could receive a further £200. It doesn't cost anything to ask your employer, and it could be a great help to the School.

For further information: https://www.gov.uk/donating-to-charity/donating-straight-from-your-wages-or-pension

*Your **£80** donation will be made up to **£100** with Gift Aid.*

If you are a higher rate tax payer you may also claim tax relief on your donation, via Self-Assessment.

2. ParentMail
Pay via your ParentMail account or on the Ap. This is an easy online method to make your donations. The money donated is paid into the Fund's bank.

3. InvestMyCommunity
This is an easy online method to make either ***monthly donations*** or a lump sum donation of £80 (suggested amount). The money donated is paid into the Fund's bank. InvestMyCommunity also collects Gift Aid for us. Please remember to confirm that you are a UK tax payer (or ensure that the tax payer in your household donates) and that you want to apply for Gift Aid. For further information: https://www.gov.uk/donating-to-charity/gift-aid

4. Bank Transfer **(please complete and return the Gift Aid declaration overleaf)**

Account Name:	Collis Parents School Fund
Account Number:	52649423
Sort Code:	60-21-17

All donations are gratefully received. Thank you on behalf of the Trustees of the Fund and all the staff at Collis.

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Gift Aid Declaration for Donations NOT made via InvestMyCommunity or payroll giving:

Please treat all qualifying gifts of money made today and in the future as Gift Aid donations.

I confirm that I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all charities I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify.

Donor's Full Name:
……

Full Home Address:
……..

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Signature ……. Date …….

Please notify Jo Grieve, Collis Parents School Fund trustee via the School Office on info@collis.richmond.sch.uk if you want to cancel this declaration, change your name or home address, or no longer pay sufficient tax on your income and/or capital gains. If you pay income tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HMRC to adjust your tax code.